Republic of the Philippines
Province of Cavite
City of Imus

CITY PLANNING AND DEVELOPMENT OFFICE
ZONING ADMINISTRATOR

APPLICATION FOR FINAL APPROVAL OF SUBDIVISION

_____
Date

_____
THE ZONING ADMINISTRATOR
CITY OF IMUS, CAVITE

SIR/MADAM:

In accordance with Article IV, Sec 5(c) of Executive Order No. 648 and its implementing standard as per Sec.31 of P.D. 957 as amended by P.D No. 1216, I am applying for the Final Approval for the Development Permit of _____having a total land area of _____ square meters containing _____ lots located at _____Imus, Cavite.

The undersigned attest that the plan submitted is in accordance with pertinent laws, decree, rules and regulation, standards and guidelines and that I assume full responsibility from any non-compliance or violation thereof. It is likewise understood that I shall commence development within one year upon the issuance of development permit.

Attached hereto are:

1. Five (5) sets of Site Development Plan (Schematic Plan) at the scale ranging from 1:200 to 1:2,000 showing the proposed layout of streets, lots, parks and playgrounds and other features in relation to the existing conditions in the area duly signed and sealed by any of the following licensed professionals:
    a. An architect who is also an environmental Planner, or
    b. A civil engineer who is also an environmental planner, or
    c. A geodetic engineer who is also an environmental planner, or
    d. An architect or a civil engineer or a geodetic engineer and an environmental planner as co-signatory.

2. One (1) set of the following documents duly signed and sealed by a licensed geodetic engineer:
    a. Vicinity map indicating the adjoining land uses, access, as well as existing facilities and utilities at least within 500 meters from the property boundaries of the project, drawn to any convenient scale.
    b. Topographic Plan to include the following:
        1. Boundary Lines: bearings, distances tie point or reference point, geographic coordinates of the tie point or Bureau of Lands Locational Monument (BLLM)
        2. Streets, easements, width and elevation of road right-of way within the project and adjacent subdivision/areas:
        3. Utilities within and adjacent to the proposed subdivision project: location, sizes and invert elevations of sanitary and storm or combined sewers; location of gas lines, fire hydrant, electric and telephone poles and streets lights, if any. If water mains and sewers are not within or adjacent to the subdivision, indicate the direction and distance

to and size of nearest one, showing invert elevations of sewers, if applicable.

4. Ground elevation of the subdivision for ground that slopes less than 2% indicate spot elevations at all breaks in grade, along all drainage channels and at selected points not more than 25 meters apart in all directions: for ground that slopes more than 2%, either indicate contours with an interval of not more than 0.5 meter if necessary due to irregular land or need for more detailed preparation of plans and construction drawings.
5. Water courses, marshes, rock and wooded areas, presence of preservable trees in caliper diameter of 200 millimeters, houses, barns, shacks and other significant features.

6. Proposed public improvements: highways or other major improvements planned by public authorities for future construction within/adjacent to the subdivision.

c. Survey Plan of the lot(s) as described in TCT(s).

3. Five (5) copies of Certified True Copy of Titles(s) and Current Tax Receipt

4. Right to use or deed of sale of right-of-way for access road and other utilities when applicable, subject to just compensation for private land.

5. Five (5) copies of Subdivision Development Plan at any of the following scales: 1:200; 1:1000, or any scale not exceeding 1:2,000 showing all propose including the following:
   a. Roads, easements or right-of way and roadway width, alignment, gradient, and similar data for alleys, if any
   b. Lots numbers, lines and areas and block numbers.
   c. Site data such as number of residential and saleable lots, typical lot size, parks and playgrounds and open spaces.

The subdivision development plan shall de duly signed and sealed by any of the following licensed professionals.

a. An architect who is also an environmental Planner, or
b. A civil engineer who is also an environmental planner, or
c. A geodetic engineer who is also an environmental planner, or
d. An architect or a civil engineer or a geodetic engineer and an environmental planner as co-signatory.

6. Civil and Sanitary Works Design
   Engineering plans/construction drawings based on applicable engineering code and design criteria to include the following

a. Five (5) copies of road (geometric and structural) design/plan duly signed and sealed by a licensed civil engineer.
   1. Profile derived from existing topographic map, showing the vertical control, designed grade, curbs elements and all information needed for construction
   2. Typical roadway sections showing relative dimensions of pavements, sub-base preparation, curbs and gutters, sidewalks, shoulders benching and others.
   3. Details of miscellaneous structures such as curb and gutter (barrier, mountable, and drop) slope protection wall, rip rapping and retaining wall

b. Five (5) copies of storm drainage and sanitary sewer system duly signed and sealed by licensed sanitary engineer or civil engineer.
   1. Profile showing the hydraulic gradients and properties of sanitary and storm drainage lines including structures in relation with the road grade line.
   2. Details of sanitary and storm drainage lines and miscellaneous structures such as various types of manholes, catch basins, inlets (curb, gutter and drop) culverts and channel linings.

c. Five (5) copies of site grading plan with the finished contour lines superimposed on the existing ground the limits of earthworks embankment slopes, surface drainage, drainage outfalls and others, duly signed and sealed by licensed civil engineer.

7. Five (5) copies of water system layout and details duly signed and sealed by licensed sanitary engineer or civil engineer. Should a pump motor have a horsepower rating of 50HP or more, its pump rating and specifications shall be signed and sealed by a professional mechanical engineer.

8. Certified true copy of Tax Declaration covering the property(ies) subject of the application for the year immediately preceding.

9. Five (5) copies of project description for projects having an area of 1 hectare and above to include the following:
    a. Audited financial statement for last 3 preceding years:
    b. Income tax return for the last 3 preceding years:
    c. Certificate of Registration from Securities and Exchange Commission (SEC)
    d. Articles of incorporation or partnership:
    e. Corporation by laws and all implementing amendments and
    f. For new corporation (3 years and below) statement of capitulation and sources of income and cash flow to support work program.

10. List of names of duly licensed professionals who signed the plans other similar documents in connection with application filed indicating the following information.
    a. Surname
    b. First Name
    c. Middle Name
    d. Maiden name, in case of married women professional
    e. Professional License number, date of issue and expiration of its validity
    f. Professional tax receipt and date of issue
    g. Taxpayer's Identification Number (TIN)

11. Barangay Resolution

Very Truly Yours,

_____
Owner/ Applicant

Address:/Tel.No.
_____
_____
_____

Republic of the Philippines}
_____}

SUBSCRIBED AND SWORN TO BEFORE ME this day of _____ in the Province of Imus, Cavite exhibit to me his/her Residence Certificate No. _____ issued at _____on_____.

Doc. No._____
Page No._____
Book No._____
Series of_____